ACCEPTING LOANS IN YOUR STUDENT PORTAL

- Log in to your student portal: student.msu.edu and click the Financial Aid tile.
- Click the FINANCIAL tab.
- The next screen shows all the awards in your financial aid package. To accept or adjust your loan awards, click ADJUST MY FUNDING.
- On the next screen, you will see awards broken down by semester. Click the box next to Select Term to Take Action for each semester you wish to accept or adjust loan amounts.
- Click TAKE ACTION ON LOANS button.
• On the next page, choose one of the three buttons. Some important things to keep in mind:

  The “$ needed” that is listed in the first button is only the amount remaining to cover Direct Costs (Tuition and Fees), and does not include the cost of Food and Housing.

  “Another Amount” is the option most students will choose. NOTE: You are entering the TOTAL AMOUNT of your Subsidized and Unsubsidized loans, NOT the additional amount you wish to accept. For example, if you have already accepted $2,000 in loans for fall and wish to accept an additional $2,000 you would enter $4,000.

  • Enter requested loan totals in whole dollar amounts only (no cents).

• On the following confirmation page:

  • Click I ACCEPT

  • Enter your Student ID# and your name

  • Click SIGN & FINISH